

## North Hunterdon Education Foundation - GRANT PROPOSAL

NOTE: Use the TAB key to go to the next field and enter required information.

### BASIC INFORMATION

Project Title: \_\_\_\_\_

Name of Project Champion/Lead Teacher: \_\_\_\_\_

Champion e-mail: \_\_\_\_\_ Champion Phone #: \_\_\_\_\_

Class Subject(s): \_\_\_\_\_

Department(s): \_\_\_\_\_

Grade Level(s): \_\_\_\_\_

Estimated Number of Participating Students: \_\_\_\_\_

Total Dollar Amount Requested: \_\_\_\_\_

Is this a team proposal?  Yes  No *(If yes, list team members below.)*

Have funds for this grant proposal been previously requested from the school and/or district budget?  Yes  No  
*(If yes, please indicate when and outcome below.)*

Is there additional funding available from other resources?  Yes  No  
*(Please explain as to what other resources for funding you investigated beyond the school budget and with what results.)*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### APPROVALS

Supervisor/Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

District Director of IT Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*(Needed only if grant includes a technology component)*

Attach extra pages as necessary.

1. Project Description:

Describe the project you would like to pursue and explain what need(s) the project addresses. Explain how it will increase student achievement and include correlation to the NHEF mission.

2. Project Objectives:

State the project's major educational learning objective(s), how it addresses the stated need(s) and what the expected outcome(s) will be for this project.

3. Academic Excellence and Common Core Standards:

Explain how the project aligns with Common Core Standards, enhances the curriculum, and improves the quality of learning and/or the scholastic lives of your targeted group. Identify both the short term (school year implementing) and long term (beyond one school year) impact for the staff and students.

4. Project Prominence and Sustainability:

Identify if such a project or program has been conducted elsewhere. Explain how widespread this project or program is locally, regionally, nationally and globally. Describe the potential for future sustainability of this project at the high school.

5. Project Timeline:

Outline the implementation plan including activities and a specific timeline for your project.

6. Itemized Budget Request:

Include specific information on materials equipment needed and their sources, duplicating costs and any other fees, charges and payments including shipping and handling. Attach copies of catalogs, brochures, etc. Categories include: materials, equipment, transportation, honoraria, rental, etc.

Category/Item	Supplier	Quantity	Unit Cost	Budget Amount
Example: Materials – Palette Boards	ABC Supply Co.	6	\$16	\$96

**TOTAL BUDGET**

7. Project Evaluation:

Explain how you intend to evaluate the program to see if your objectives have been achieved. Provide an example of the quantitative/qualitative methodology you will use. (NOTE: A written project evaluation/ feedback form is required at the completion of this project.)

**Submit to: North Hunterdon Education Foundation  
PO Box 488, Annandale, N.J. 08801**

**For NHEF Use Only:**

Date \_\_\_\_\_

Approval Status: \_\_\_\_\_ Full; \_\_\_\_\_ Partial; \_\_\_\_\_ Conditional; \_\_\_\_\_ Deferred; \_\_\_\_\_ Not Approved

Further action requested:

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