



Grant Application 2018/2019

Dear Grant Applicant,

This packet contains an overview of the North Hunterdon Education Foundation, as well as the Grant Application. The completed Grant Application will provide the information needed by the NHEF to make a decision regarding the possible funding of your project.

Applications will be reviewed on a competitive basis and not all grants will be awarded. Each selected project will be funded to begin immediately. Grant funds should be expended before the end of the school year. Each application will be reviewed by the NHEF Grant Committee who will then present the proposal to all trustees. The evaluation is based on alignment to the NHEF mission and the following criteria:

Project Need – How will the project increase student achievement and is the need convincing?

Project Objectives – Are the objectives clearly stated and do they address the learning needs?

Impact – How many students will benefit from the project?

Academic Excellence – How is the project innovative and does it enhance the curriculum/quality of learning for the targeted group?

Project Prominence and Sustainability – Is the project sustainable and/or adaptable for broader use (i.e., is it repeatable/continuous after investment)?

Measurable – Is the plan to determine the success of the project clearly stated and appropriate?

Guidelines for Allocation of Funds:

- Fees may be utilized to bring in outside experts or artists, but not to pay salaries or stipends to school personnel.
- Fees may be utilized for equipment or materials, but only if they provide the means to achieve the educational objectives stated in the application.
- The Foundation is the only source of the funds.

Based on this review, the Foundation will take one of three actions: approve an application for funding, return the application with suggestions for resubmission, or reject the application.

Grant funding is made possible by donations from community members to the North Hunterdon Education Foundation.

Good luck. We look forward to receiving your application.

Sincerely,

NHEF Grant Committee



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Mission

The mission of the North Hunterdon Education Foundation (NHEF) is to enhance the quality of education at North Hunterdon High School by attracting and allocating funding for innovative programs and projects not otherwise included in the school budget.

Grant Program

Projects should relate to the Foundation's mission.

Funds will be awarded for activities and resources to supplement existing programs. Grant awards cannot be stipends to a staff member. Grants may be classroom-based or collaborative and may include several classes, disciplines, whole school, or entire school system.

To apply for funding under the grant program, staff member(s) should complete the Grant Proposal application and submit it to the North Hunterdon Education Foundation. The Board of Trustees will evaluate the proposal and, if approved, funds will be provided for the project.

If you have any questions regarding the Grant Program or the application process, please contact the Foundation at nhef@nhhsfoundation.org.



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Grant Proposal Application Summary

Listed below are descriptions for each information item requested on the application form.

Project Description:

Describe the project you would like to pursue and explain what need(s) the project addresses. Explain how it will increase student achievement and include a correlation to the NHEF mission.

Project Objectives:

State the project's major educational learning objective(s), how it addresses the stated need(s), and what the expected outcome(s) will be.

Academic Excellence:

Explain how this project will enhance the curriculum, the quality of learning, and/or the scholastic lives of your targeted group. Identify both the short-term (school year of implementation) and long-term (beyond one school year) impact for the staff and students. An explanation of how this project aligns with the NJ Student Learning Standards is recommended.

Project Prominence and Sustainability:

Identify if such a project or program has been conducted elsewhere. Explain how widespread this project or program is locally, regionally, nationally, and globally. Describe the potential for future sustainability of this project at the high school.

Project Timeline:

Outline the implementation plan including goals, activities and completion dates for your project.

Itemized Budget Request:

Include specific information on materials and equipment needed and their sources, duplicating costs and any other fees, charges, and payments, including shipping and handling. Attach copies of catalogs, brochures, etc. Categories include: materials, equipment, transportation, honoraria, rental, etc.

Project Evaluation:

Explain how you intend to evaluate the program to see if your objectives have been achieved. Provide an example of the quantitative/qualitative methodology you will use. (NOTE: A written project evaluation/feedback form is required at the completion of this project.)